

REGISTER OF ELECTORS

**Application for inclusion in the Postal Voters List by electors
unable to vote at their polling station due to circumstances of
Occupation etc. (including certain Students)**

Please read the notes carefully before completing the form.

Part A - Particulars of Applicant

Name: (block letters)							
[Please include other details such as Snr., Jnr., other name or an initial if there is another person with the same first name and surname living at the same address.]							
Address: (block letters)							
Eircode:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Birth:							
Edited Register: If you wish to be excluded from the edited Register, please tick (✓) the opt out box:							Opt out box <input type="checkbox"/>
Please tick (✓) one box only to indicate whether you are:							
• a Citizen of Ireland	<input type="checkbox"/>	• a British citizen	<input type="checkbox"/>				
• a national of another EU Member State (other than UK)	<input type="checkbox"/>	• a national of a non-EU country	<input type="checkbox"/>				

Declaration and Application

I hereby declare that I am likely to be unable to go in person on polling day to vote at the polling station because of the circumstances of my occupation, service or employment. I hereby apply to have my name entered in the postal voters list.

Signature of Applicant:	
Date:	
Daytime/Mobile Phone Number:	
E-Mail:	

Please Complete Part B, C or D as appropriate

Part B - Employer's Certificate

To be completed where application is by an employee.

I hereby certify that the above-named applicant, who is employed as _____, is by virtue of the circumstances of his/her employment likely to be unable to go in person on polling day to vote at a polling station. Indicate (briefly) the circumstances preventing applicant from voting on polling day: _____

Signature of employer:							
Name of employer: (block letters)							
Address: (block letters)							
Eircode:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date:							

Part C - Statutory Declaration

To be completed where application is by a self-employed elector. This declaration must be made before a Peace Commissioner or a Commissioner for Oaths.

I, _____, do solemnly and sincerely declare that the circumstances of being self-employed as _____, render it likely that I will be unable to go in person on polling day to vote at a polling station and I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1938. Indicate (briefly) the circumstances preventing you from voting on polling day _____

Signature of Applicant:	
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Declared before me by _____ who is personally known to me (or who is identified to me by _____ who is personally known to me) at _____ this _____ day of _____.

Signature of Peace Commissioner or Commissioner for Oaths:	
Name of Peace Commissioner or Commissioner for Oaths: (block letters)	

Part D - Certificate by educational institution

To be completed where application is by an elector engaged full time on a course of study in an educational institution in the State.

I hereby certify that the above-named applicant is participating on a full time basis on an educational course of study in the State as set out below –

Please state name and address of educational institution:							
Eircode:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Course:							
Duration/Year:							

and by virtue of participation in this course of study is likely to be unable to go in person on polling day to vote at a polling station.

Signature of secretary or registrar of educational institution:	
Name of secretary or registrar of educational institution: (block letters)	
Date:	

NOTES TO FORM PV 2

Application for inclusion in the Postal Voters List by electors unable to vote at their polling station due to circumstances of Occupation etc. (including certain Students)

1. The purpose of this form is to facilitate voters who are likely to be unable to go in person on polling day at an election or referendum to a polling station because of the circumstances of their occupation, service or employment, or because they are students attending an educational institute in the State on a full-time basis, and who wish to register as a postal voter. The form is for use in the period 15 February to 25 November each year in respect of the register of electors coming into force the following 15 February. If your application to be included in the postal voters' list is granted you must vote by post and may not vote at a polling station. If you wish to be included in the postal voters list for an election or referendum taking place before 15 February you should complete form PVS 2.

2. **Method of voting by this category of postal voter**

An elector entered in the postal voters list because of the circumstances of his or her occupation etc. will be sent a ballot paper and a form of statutory declaration at each election and referendum. The elector will be required to go in person to a Garda station and produce to a member of the Garda Síochána the covering envelope addressed to him or her, the unmarked ballot paper and the declaration of identity. The elector will be required to sign the declaration of identity in the presence of the Garda and hand it to the Garda. If the Garda is satisfied as to the identity of the elector he or she will witness the declaration and stamp the declaration of identity with the stamp of the Garda station. The elector may then mark the ballot paper and return it and the declaration of identity by post to the returning officer.

3. **Completing the application form**

The application form is divided into four Parts: A, B, C and D. All applicants must complete Part A and then, depending on which one applies, have Part B, C or D completed by an appropriate person. Every application must be accompanied by an employer's certificate, a statutory declaration or a certificate from an educational institution.

4. Where to send the application form

Completed application forms must reach the registration authority for the area in which you are registered (City, County or City and County) by 25 November in any given year if the application is to be considered for the postal voters list which will come into force on 15 February next.

5. What happens next?

If your application is received by the registration authority before the latest date for receipt of applications and the registration authority is satisfied that you are qualified to be entered in the postal voters list and that your application is properly completed and certified or supported by a statutory declaration, as appropriate, your name will be entered in the postal voters list. You will be notified by the registration authority of the decision on your application and, if it is refused, you will be given the reasons for the refusal.

6. Eircode

Eircode is the national postcode system for Ireland and comprises a unique 7-digit postcode which has been allocated to every address in Ireland.

7. Contact details

Your contact details are being sought in case the registration authority needs to contact you to clarify any details of the application.

8. Edited Register - Two versions of the Register

Registration authorities are required to publish two versions of the register - the full register and the edited register. The full register lists everyone who is entitled to vote and can only be used for an electoral or other statutory purpose.

The **edited register** contains the names and addresses of persons whose details can be used for a purpose other than an electoral or other statutory purpose e.g. for direct marketing use by a commercial or other organisation. If you do not want your details to be included on the edited register, you

should tick (✓) the **opt out box** at section 9 of the form. If you want your registration details to be included (i.e. available for non-statutory uses), you should leave the opt out box blank.

9. It is an offence to fail to give the registration authority or county registrar any information required for the purpose of their duties or to knowingly give false information.

Where an elector entered in the postal voters list ceases to be eligible for entry therein (changes employment, completes educational course) he or she should notify the registration authority.